

## APPLICATION FOR EMPLOYMENT

<b>Personal details</b>		
Surname:	Forename(s):	
Address:		
Telephone No:	Home:	
	Mobile:	
Date of birth:		
National Insurance Number		
Next of Kin :	Relationship :	
Address :		
Telephone No :	Mobile :	
<b>Position applied for:</b>		
Full time <input type="checkbox"/>	Part time <input type="checkbox"/>	Shift work <input type="checkbox"/>
Ethnic origin		
<b>NB: This application is subject to a CRB enhanced disclosure</b>		
Have you ever been convicted of a criminal offence? If Yes please give details	Yes / No	

<b>Qualifications</b>		
Qualifications attained	Professional Body or In House Training	Dates attained
Pin No :	Expiry date :	
Part of register :		

<b>Medical history</b>	
Have you any known health problems? If Yes please describe	Yes / No
Have you any disabilities that may affect your application? If Yes please describe	Yes / No
Are you registered disabled?	Yes / No
Doctors name and address	
Please list any diseases / disorders / allergies from which you suffer / or have suffered	



Please note here any leisure interests and hobbies you may have.

**Personal references** – One should be from your most recent employer – references from family members will not be accepted

Name:	Name
Address:	Address:
Occupation/Company:	Occupation / Company:
Telephone:	Telephone:

**Please use this space to tell us how you feel you could contribute to the staff team at St. Andrew's. (please use separate sheet if necessary)**

## Declaration

Please read carefully before signing and dating the form.

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give the employer the right to terminate any employment contract offered.
2. I agree that the Company reserves the right to require me to undergo a medical examination.

Signed .....

Date .....

Received completed and signed ..... Date .....

For official use only – Comments on applicant

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<b>Date employment to commence</b>	
<b>Starting hourly rate of pay</b>	
<b>CRB application sent</b>	
<b>CRB returned</b>	
<b>References sent</b>	
<b>References returned – 1</b>	
<b>References returned – 2</b>	
<b>Offer letter</b>	
<b>Induction package given to new starter</b>	
<b>Uniform</b>	

**Other relevant comments:**